

Children and Young People’s Overview and Scrutiny Sub-Board Action Tracker

Date of meeting	Minute No.	Action	Comments
29/7/24	3	<ol style="list-style-type: none"> <li data-bbox="508 309 1294 603">1. that the Sub-Board endorses a joint update to the Youth Homelessness Joint Protocol by Children’s and Housing, to incorporate the proposals to amend governance processes outlined in the submitted report. This will include an agreed process for senior leader sign off of intentional homeless decisions from both Housing and Children’s; and <li data-bbox="508 641 1294 823">2. that all further updates regarding care experienced and housing/accommodation should be jointly authored and presented to the Sub-Board by Children’s and Housing, to further enhance joint working and responsibility. 	<p data-bbox="1323 309 1464 344">Complete</p> <p data-bbox="1323 676 1464 711">Complete</p>
29/7/24	4	<ol style="list-style-type: none"> <li data-bbox="508 868 1294 1193">1. that the Torbay Youth Justice Board be recommended to find suitable resources to enable the Targeted Prevention Programme to continue post March 2025 when the existing funding streams cease as this is a demonstrated invest to save project which reduces the numbers of young people offending as well as exploring other potential funding opportunities to support the Youth Justice Service; and <li data-bbox="508 1232 1294 1375">2. that the Clerk be requested to write to the Chief Executive Officer of Torbay and South Devon NHS Foundation Trust and the Police and Crime Commissioner on behalf of the Sub-Board to 	<p data-bbox="1323 868 2022 938">Report from Board to be submitted to Jon Ralf on 19.8.24 to go to the Youth Justice Board.</p> <p data-bbox="1323 1232 1957 1302">Teresa to prepare a letter with support from Nancy/Chairman – complete sent on 17.9.24</p>

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		<p>raise concerns about the lack of a partnership approach to finding suitable accommodation for the Youth Justice Service and encourage wider partnership working for the benefit of our children and young people.</p>	
29/7/24	5	<p>Does the Attendance Officer link into the Family Hubs to reinforce to parents how important school was; how many children who become EHE had poor attendance; what impact has the Attendance Officer meetings had (a written update was requested around the attendance work and penalties especially for those educate other than at home (EOTAH) and from the most deprived communities and what was being done to support those children)</p>	<p>We will be able to provide a more robust update on the impact of the attendance officers at the end of Autumn term but in the meantime hopefully the below answers their questions:</p> <p>During last term, the attendance officers held target support meetings with each school. Schools positively engaged with these meetings and provided positive feedback. In the meetings, the attendance officers and schools reviewed the current attendance data and collaboratively set targets for improvement. Starting from week commencing 23rd September, the attendance officers will be holding target review meetings following the same cycle to ensure equity of duration between meetings. All review meetings will be complete by November. A report will be provided detailing the data and qualitative information to share best practice.</p> <p>A trial of Attendance Officer drop in sessions are being planned to take place in the Family Hubs during this academic year. Each attendance officer has been allocated a town. The team will work with comms and Family Hubs to advertise the attendance</p>

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			<p>drop-in sessions where they will provide families with advice and guidance. The sessions will be monitored and evaluated.</p> <p>Penalty notices and prosecutions:</p> <p>The service has moved away from processing penalty notices as standard and instead ensures an offer of support has been made to parents. For a child in School, the attendance officer will work with the School to ensure the School has provided support and referred parents to the appropriate service for example Early Help. For children who are educated within EOTAS, the same support is provided but this tends to come from the Vulnerable Pupils Service and can include bespoke packages of support. Processing a penalty notice is now a last resort and only when a parent has not engaged with all attempts to provide support and is aware non-engagement will result in the penalty notice being processed.</p>
29/7/24	5	was there any data on absence during exam seasons for children with SEND (a written update on the data to see if there was a link with the exam aged students and absence was requested).	Rachel Setter to provide an update 17.9.2024 NM emailed RS requesting information
29/7/24	5	1. that future reports include the number of children coming off a part time timetable; and	Complete note added to Work Programme Nancy to provide an update

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		2. that the Director of Children's Services be requested to explore with partners, including the voluntary and community sector, what support parents might need to enable discussions with professionals about attendance.	
29/7/24	6	<p>1. that the Self Evaluation Framework be presented to a future meeting of the Sub-Board;</p> <p>2. to circulate the appendices to the Sub-Board; and</p> <p>3. that Members be encouraged to promote the Graduated Response to schools and the community and share the video - https://www.youtube.com/watch?v=iWHt3tbwjms</p>	<p>Complete item added to the Work Programme.</p> <p>Complete published as supplement on 13.8.24</p> <p>Complete all Councillors emailed 8.8.24</p>
29/7/24	8	<p>1. that the Children and Young People's Overview and Scrutiny Sub-Board supports the development of a financial business case to seek investment in the Young Carers' Service to ensure that it remains sustainable for the Young Carers within Torbay;</p> <p>2. that the Director of Children's Services be requested to consider writing to NHS and Adult Social Care Partners to demonstrate the costs saved by Young Carers and if they would consider contributing towards the Young Carers Service; and</p>	<p>Complete</p> <p>Complete</p>

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		3. that the Director of Children's Services be requested to consider exploring options to fund a free bus pass for Young Carers for school holidays.	Nancy to provide an update